

Licensing & Regulatory Committee

Minutes of the special meeting held on Monday 26 November 2018, at the Town Hall, Royal Leamington Spa at 4.30pm.

Present: Councillors Illingworth (Chairman); Councillors Ashford, Mrs Cain, Davies, Gifford, Gill, Heath, Mrs Hill, Mrs Knight, Murphy, Quinney and Mrs Redford and Mrs Redford.

25. **Apologies and Substitutes**

Apologies for absence were received from Councillor H Grainger.

26. **Declarations of Interest**

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Councillors Illingworth, Mrs Cain, Davies and Mrs Hill declared an interest because they were Kenilworth Town Councillors.

Councillor Heath declared an interest because he was a Whitnash Town Councillor.

27. **Minutes**

The minutes of the meeting held on 1 August 2018 were agreed and signed by the Chairman as a true record.

28. **Minutes of Licensing & Regulatory Panels Noted at Previous Meetings**

The minutes of the Licensing & Regulatory Panels held on 1 February 2017, 25 April 2017 and 22 August 2017, previously noted on 25 September 2017, were signed by the Chairman as a true record.

The minutes of the Licensing & Regulatory Panels held on 12 September 2017, 29 September 2017 and 22 December 2017, previously noted on 16 April 2018, were signed by the Chairman as a true record.

The minutes of the Licensing & Regulatory Panels held on 15 January 2018 and 8 March 2018, previously noted on 29 May 2018, were signed by the Chairman as a true record.

29. **Minutes of Licensing & Regulatory Panels**

The minutes of the Licensing & Regulatory Panels held on 6 June 2018 and 12 June 2018 were agreed and signed by the Chairman as a true record.

(Councillor Mrs Knight arrived during this item.)

30. **Community Governance Reviews**

The Committee considered a report from Democratic Services asking to bring forward the recommendations for the Community Governance Reviews following initial consultation as requested by the Committee at its meeting on 8 October 2018.

The 8 October 2018 meeting of the Committee considered and approved the recommendations for the three Community Governance Reviews, under the Local Government and Public Involvement in Health Act 2007, for the following:

- (i) amending the boundary of Whitnash and Royal Leamington Spa that ran through Champion School;
- (ii) subdividing the Kenilworth Town Council Wards of St John's and Park Hill; and
- (iii) increasing the size of Norton Lindsey Parish Council from five to seven Councillors.

The recommendations were duly consulted on from 12 October to 16 November 2018 with the relevant Town/Parish Council, Ward Councillors and Warwickshire County Council being notified. In addition, these were advertised on the District Council's website, published at Riverside House and in the Leamington & Warwick Couriers/Kenilworth Weekly News.

There were three responses to the consultation. These were from Warwick District Council Labour Group, Royal Leamington Spa Town Council and Whitnash Town Council. Warwick District Council Labour Group and Royal Leamington Town Council raised no objection to the proposals and Whitnash Town Council supported the proposal in respect of the boundary between themselves and Royal Leamington Spa. Therefore officers considered that the Orders should be made.

The Committee were reminded that the boundaries in respect of Kenilworth, Royal Leamington Spa and Whitnash had been amended within the last five years and therefore approval for the Council to make the proposed Orders would be required from the Local Government Boundary Commission for England (LGBCE). If the response was positive, consent would be given after 5 December when the Ward Boundaries would be established in the Parliament and most likely by 12 December 2018. If rejected, an answer would be given after mid-January

The recommendations in the report provided authority for Officers to notify the relevant parties once the Orders were made.

No alternative options were considered for recommendations in this report because the responses received to the consultation raised no objections and therefore it was considered appropriate to make the orders.

Councillor Illingworth raised a question to do with the map included as Plan 5. The boundaries were clarified by the Democratic Services Manager & Deputy Monitoring Officer.

The Committee therefore

Resolved that

- (1) subject to agreement from the Local Government Boundary Commission for England (LGBCE), makes the following Community Governance Orders as follows:

- (i) that Norton Lindsey Parish Council be increased in size to seven Councillors;
 - (ii) that Kenilworth Town St. John's Ward and Kenilworth Town Park Hill Ward are sub divided as defined by Plans 1 to 3 of the report and comprised of St John's Ward (four Councillors), Borrowell Ward (three Councillors), Park Hill Ward (four Councillors) and Dalehouse Ward (four Councillors); and
 - (iii) that the boundary between Whitnash and Leamington Sydenham in the Campion School area, be as set out as in Plan 5 to the report; and
- (2) subject to approval of recommendation (1) in accordance with the Local Government and Public Involvement in Health Act 2007 the above Orders be published (on the District Council website, at Riverside House and in local newspapers). Notify Warwickshire County Council (WCC) the affected Town/ Parish Council's and District Ward Councillors, as well as other relevant agencies of the Orders.

31. **Public & Press**

Resolved that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

32. **Minutes**

The confidential minutes of the meeting held on 1 August 2018 were agreed and signed by the Chairman as a true record.

33. **Minutes of Licensing & Regulatory Panels Noted at Previous Meetings**

The confidential minutes of the Licensing & Regulatory Panel Hearings held on 14 December 2016 (2pm), 24 January 2017, 24 January 2017, 21 February 2017, 13 June 2017, 11 July 2017 and 27 July 2017, previously noted on 25 September 2017, were signed by the Chairman as a true record.

The confidential minutes of the Licensing & Regulatory Panel Hearings held on 2 November 2017, 23 January 2018 and 20 February 2018, previously noted on 16 April 2018, were signed by the Chairman as a true record.

The confidential minutes of the Licensing & Regulatory Panel Hearings held on 2 May 2017, 27 June 2017, 20 March 2018, 5 April 2018 and 1 May 2018, previously noted on 29 May 2018, were signed by the Chairman as a true record.

34. **Minutes of Licensing & Regulatory Panels**

The confidential minutes of the Licensing & Regulatory Panels held on 12 June 2018, 10 July 2018, 26 July 2018, 21 August 2018, 5 September 2018, 18 September 2018, 16 October 2018, were agreed and signed by the Chairman as a true record.

(The meeting ended at 4.46 pm)

CHAIRMAN