

 WARWICK DISTRICT COUNCIL	Council 17 April 2019	Agenda Item No. 13(a)
Title	End of Term Report 2018/19	
For further information about this report please contact	Graham Leach Democratic Services Manager & Deputy Monitoring Officer 01926 456114 committee@warwickdc.gov.uk	
Wards of the District directly affected	n/a	
Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?	No	
Date and meeting when issue was last considered and relevant minute number	n/a	
Background Papers	Minutes of all 2018/19 Finance & Audit Scrutiny Committee meetings	

Contrary to the policy framework:	No
Contrary to the budgetary framework:	No
Key Decision?	No
Included within the Forward Plan? (If yes include reference number)	No
Equality & Sustainability Impact Assessment Undertaken	n/a

Officer/Councillor Approval		
Officer Approval	Date	Name
Chief Executive/Deputy		
Head of Service		
CMT		
Section 151 Officer		
Monitoring Officer		
Finance		
Portfolio Holder(s)		
Consultation & Community Engagement		
Final Decision?	No	
This report is for recommendation to Council.		

1. **Summary**

- 1.1 The reports provides an end of term report on the work the Finance & Audit & Scrutiny Committee has undertaken during the 2018/19 municipal year.

2. **Recommendation**

- 2.1 That Council notes the end of Term Report for the Finance & Audit Scrutiny Committee during the municipal year 2018/19, as detailed in Appendix 1 to the report.

3. **Reasons for the Recommendation**

- 3.1 Under Article 6 of the Council's Constitution, Overview and Scrutiny Committees and Policy Committees are required to provide an end of term report to the Council on work they have undertaken during the year.
- 3.2 This report will be updated to include items considered at the 2 April 2019 meeting of the Committee, prior to it being presented to Council.

4. **Policy Framework**

- 4.1 The recommendations of the report do not affect the Council's policy framework.
- 4.2 Fit for the Future - This report is made annually as a matter of good practice and Council policy.

5. **Budgetary Framework**

- 5.1 The recommendations of the report do not affect the Council's budgetary framework.

6. **Risks**

- 6.1 There are no risks associated with this report.

7. **Alternative Option(s) considered**

- 7.1 There are no alternative options as this report complies with the requirements of Article 6 of the Council's Constitution.

Items considered by Finance & Audit Scrutiny Committee 2018/19

Audit Items

- Interim Audit Findings Report
- Anti-Fraud and Corruption Progress Report 2017/18
- Closure of Accounts 2016/17 Audit
- Internal Audit Quarter 1 2018/19 Progress Report
- National Fraud Initiative
- Statement of Accounts
- Annual Governance Statement 2017/18 Action Plan: Review of Progress
- Internal Audit Quarter 2 2018/19 Progress Report
- Corporate Fraud Team Update
- Finalisation of 2017/18 Audit
- Internal Audit Quarter 3 2018/19 Progress Report
- Internal Audit Strategic Plan 2019/20 – 2021/22 and Internal Audit Charter 2019 2018/19 Audit

Scrutiny Items

- Housing Benefit and Council Tax Reduction – Risk Based Verification Review
- Warwick District Infrastructure Delivery Plan (IDP)
- Review of Housing Services – Service Area Update
- Audio and Visual Recordings of Meeting
- Update from Deputy Chief Executive (BH) – Housing Contracts
- Scrutiny of Service Area Performance – Neighbourhood Services
- Procurement Progress Update – half year to 30 September 2018
- Treasury Management Activity Report for the period 1 April 2018 to 30 September 2018
- Review of the Assigning of Parent Company Guarantees and Other Types of Securities to Council Contracts
- Scrutiny of Service Area Performance – Development Services
- Pump Room Gardens Restoration Project – Briefing Paper
- Scrutiny of Service Area Performance – Chief Executive
- Scrutiny of Service Area Performance – Business
- Scrutiny of Service Area Performance – Cultural Services
- Procurement Progress update – annual for financial year 2018/2019
- Health & Community Protection – Service Review
- Leisure Development Programme - Completion of Phase I
- Update on Action Plan following Review of Closure of Accounts
- Procurement Progress update – annual for financial year 2018/2019
- Health & Community Protection – Service Review
- Leisure Development Programme - Completion of Phase I

Routine Items

- Comments from the Executive
- Review of the Work Programme & Forward Plan

Executive Items Considered by the Committee

June 2018

Europa Way - Update
Fit For The Future
Increased Litter Bin Provision

July 2018

Final Accounts
Ultra Low Emission Buses
Software and Hardware Upgrade for CCTV Service
Leamington Car Park Displacement Strategy
Creative Quarter: Growth Deal, Bid Options & Potential Purchases
Significant Business Risk Register
Risk Management Annual Report

August 2018

Council Tax Reduction Scheme
Europa Way - Update
Rural/Urban Capital Initiative Scheme
Bid for Local Authority Housing Programme
Budget Review
Stock condition
Creative Quarter Growth Deal Update Report
Assets redesign

September 2018

Contract for management of shared accommodation provision for former rough sleepers
Continual Maintenance of Pay on Foot Equipment
Europa Way – Spine Road
Fees and Charges 2019/20

October 2018

Review of Final Accounts
Significant Business Risk Register
Funding for Norton Lindsey Village Hall Re-Build
Code of Procurement Practice
Royal Pump Rooms – Catering & Events Investment
Discretionary Business Rates Relief as a Tool for Business Growth and Inward Investment

November 2018

Budget Review
Covent Garden Displacement Plan
10, 12 & 14 Chapel Street, Warwick
Whitnash Community Hub
Europa Way Progress Update and Next Steps
Victoria Park Café

January 2019

Local Council Tax Reduction Scheme 2019/2020
Housing Revenue Account (HRA) base budgets 2019/20
General Fund Base Budget 2019/20
Significant Business Risk Register
Leisure Development Programme – Phase 2, Kenilworth
Purchase of premises in Royal Leamington Spa

February 2019

Treasury Management Strategy 2019/20
Housing Revenue Account (HRA) Budget 2019/20 and Housing Rents
Delivery of the St Mary's Lands Masterplan for 2019/20 and beyond, Warwick
Review of Closure of Accounts
2019/20 General Fund Budget & Council Tax

March 2019

Land Purchase at South Crest Farm in relation to the Relocation of Kenilworth School
Community Infrastructure Levy (CIL) Regulation 123 List for 2019/20
Commonwealth Games 2022
Shakespeare's England Future Funding
Men's Cycle Tour of Britain 2019

April 2019

Procurement Strategy and Review of Shared Service
Employer's Agent for New Housing Programme
Software and Hardware Upgrade for CCTV Service
Corporate Property Repair and Planned & Preventative Maintenance Programme (PPM)
2019/20
Significant Business Risk Register
Purchase of premises in Royal Leamington Spa

Joint meeting of the Finance & Audit and Overview and Scrutiny Committees

In addition to the above the Finance & Audit Scrutiny Committee had a joint meeting with the Overview & Scrutiny Committee on the 24 July 2018 were they considered the Stock Condition Survey