

Finance and Audit Scrutiny Committee WORK PROGRAMME 2019/20

30 July 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
External Audit Findings Report	Audit	Written report followed by Q&A	Mike Snow / Cllr Hales		
Statement of Accounts 2018/19	Audit	Written report followed by Q&A	Andrew Rollins / Cllr Hales		
Finance - Service Area Update	Scrutiny	Written report followed by Q&A	Mike Snow / Cllr Hales		Annually

20 August 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Housing & Property – Service Area Update	Scrutiny	Written report follow by Q&A	Lisa Barker / PH H&P		Annually
Risk Management Annual Report	Audit	Written report followed by Q&A	Richard Barr / Cllr Day		Annually
Closure of Accounts Review	Scrutiny	Item on the Executive agenda	Andy Jones / Cllr Hales		

26 September 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Procurement Strategy half year update	Scrutiny	Written report followed by Q&A	Becky Reading		
Internal Audit Quarter 1 2019/20 Progress Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Annual Governance Statement Quarter 1 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Neighbourhood Services – Service Area Update	Scrutiny	Written report followed by Q&A	Rob Hoof / PH Neighbourhood Services		Annually
Significant Business Risk Register	Scrutiny	Item on the Executive agenda	Richard Barr / Cllr Day		
Closure of Accounts Review	Scrutiny	Item on the Executive agenda	Andy Jones / Cllr Hales		
Review of Pump Room Gardens project. Setting out lessons Learned. To include recommendations for similar projects in the future.	Scrutiny	Written report followed by Q&A	Rob Hoof / Cllr Norris		
Financial update on Covent Garden Car Park	Scrutiny	Written report followed by Q&A	Paul Garrison / Bill Hunt / Cllr Norris		

Appendix 1

Update on financial implications of delaying HQ move	Scrutiny	Written report followed by Q&A	Chris Elliott / Cllr Day		
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12 November 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
National Fraud Initiative Update	Audit	Written report followed by Q&A	Richard Barr		
Corporate Fraud Update	Audit	Written report followed by Q&A	Andrea Wyatt		
Treasury Management Half Year Review	Audit	Written report followed by Q&A	Richard Wilson		Half Yearly
Use of Parent Companies Update Report	Audit	Written report followed by Q&A	Mike Snow		
Development Services - Service Area Update	Scrutiny	Written report followed by Q&A	Dave Barber / PH Development Services		Annually
Closure of Accounts Review	Scrutiny	Item on the Executive agenda	Andy Jones / Cllr Hales		

17 December 2019

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Internal Audit Quarter 2 2019/20 Progress Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Annual Governance Statement Quarter 2 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Environment & Business - Service Area Update	Scrutiny	Written report followed by Q&A	Dave Barber / PH Environment & Business		Annually
Closure of Accounts Review	Scrutiny	Item on the Executive agenda	Andy Jones / Cllr Hales		

11 February 2020

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Strategic Leadership/Chief Executive – Service Area Update	Scrutiny	Written report followed by Q&A	Chris Elliott / Leader of the Council		Annually

17 March 2020

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Internal Audit Quarter 3 2019/20 Progress Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Annual Governance Statement Quarter 3 Action Plan Report	Audit	Written report followed by Q&A	Richard Barr		Quarterly
Internal Audit Strategic Plan (2020/21 to 2022/23 plan)	Audit	Written report followed by Q&A	Richard Barr		Annually
Culture – Service Area Update	Scrutiny	Written report followed by Q&A	Rose Winship / PH Culture		Annually
Significant Business Risk Register	Scrutiny	Item on the Executive agenda	Richard Barr / Cllr Day		

21 April 2020

Title	Audit Item or Scrutiny Item	Format	Lead Officer/ Councillor	Next report date if applicable	Completion date
Procurement full year review	Scrutiny	Written report followed by Q&A	Becky Reading		
Health & Community Protection – Service Area Update	Scrutiny	Written report followed by Q&A	Marianne Rolfe / PH H&CP		Annually
Significant Business Risk Register	Scrutiny	Item on the Executive agenda	Richard Barr / Cllr Day		

Service Area Update Rota
Finance
Housing & Property
Neighbourhood Services
Development Services
Environment & Business
Chief Executives
Culture
Health & Community Protection