



**FORWARD PLAN  
November 2011 to February 2012**

**COUNCILLOR MICHAEL DOODY  
LEADER OF THE EXECUTIVE**

The Forward Plan is a list of all the Key Decisions which will be taken by the Executive or its Committees in the next four months. The Warwick District Council definition of a key decision is: - a decision which has a significant impact or effect on two or more wards and/or a budgetary effect of £50,000 or more.

If you would like to make representations or comments on any of the topics listed below, you can write to the contact officer, as shown below, at Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire CV32 5HZ. Alternatively you can phone the contact officer on (01926) 412656. If your comments are to be referred to in the report to the Executive or Committee they will need to be with the officer 7 working days before the publication of the agenda. You can, however, make comments or representations up to the date of the meeting, which will be reported orally. The Forward Plan will be updated monthly and you should check to see the progress of the report you are interested in.

Delayed reports:

If a report is late, officers should use the reason code below to establish the reason(s) for the delay:

1. Portfolio Holder has deferred the consideration of the report
2. Waiting for further information from a Government Agency
3. Waiting for further information from another body
4. New information received requires revision to report
5. Seeking further clarification on implications of report.

**Section 1 – The Forward Plan November 2011 to February 2012**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive –date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
<b>NOVEMBER 2011</b>						
Scheme of Delegation amendment (Ref 355)	An amendment to the document		November 2011		Graham Leach/Richard Hall Cllr Doody	
Oakley Wood Crematorium Improvements (Ref 350)		Moved from September	November 2011		Richard Hall Cllr Coker	
Leamington Cemetery – work to extend area for burials (Ref 351)		Moved from September	November 2011		Richard Hall Cllr Coker	
<b>DECEMBER 2011</b>						
General Fund Revenue Estimates Revised 2011/12 and Original 2012/13 (Ref 347)	To recommend to Council the base revenue estimates		14 December Executive		Marcus Miskinis  Cllr Mobbs	

HRA Revenue Estimates Revised 2011/12 and Original 2012/13 (Ref 348)	To recommend to Council the base revenue estimates		14 December Executive		Sandra Jones / Jameel Malik PH for H&PS	
Review of Members Allowances (Ref 344)	Report of the Independent Review panel – (Previously in August 2011 - This was not a service plan issue and has been taken over by other competing priorities)		Moved from TBC to December 2011		Graham Leach / Philip Morgan  Cllr Doody	
<b>JANUARY 2012</b>						
Clarendon Arcade (Ref 356)	Potential use of compulsory purchase powers		January 2012		Paul Pinkney	
Local Enterprise Partnership (Ref 357)	Planning protocol		January 2012		Gary Stephens	
Draft Customer Service Centre SLA (Ref 354)	Moved from September – Reason 3 – needs review & agreement by WCC	January 2012	January 2012		Susie Drummond Cllr Mrs Grainger	Exec. 26/01/11 = Customer Service Centre Performance & Co-location Review / WCC
Housing Revenue Account Draft Business Plan (Ref 359)	To approve the draft business plan		14 January 2012		Jameel Malik Cllr Vincett	

**FEBRUARY 2012**

Play area review (Ref 310)	To present recommendations of Play Working Party				Chris Charman Cllr Gallagher	
Asset Management Plan (Ref 352)	Moved from September 2011	February 2012	February 2012		Joseph Baconnet Cllr Hammon	

**Section 2 - Key decisions which are anticipated to be considered by the Council between December 2011 and February 2012**

<b>Topic and Reference</b>	<b>Purpose of report</b>	<b>If requested by Executive –date, decision &amp; minute no.</b>	<b>Date of Executive, Committee or Council meeting</b>	<b>Publication Date of Agendas</b>	<b>Contact Officer &amp; Portfolio Holder</b>	<b>External Consultees/ Consultation Method/ Background Papers</b>
<b>MARCH 2012</b>						
Tourism & Visitor Economy (Ref 360)	Action Plan 2012		March 2012		Pam Dunsdon	
Economic Development Strategy (Ref 361)			March 2012		Joe Baconnet	
Evening Economy (Ref 362)	Action Plan 2012-2015		March 2012		Pam Dunsdon	
Housing Revenue Account – Final Business Plan (Ref 363)	To approve the final business plan		March 2012		Jameel Malik Cllr Vincett	
<b>APRIL 2012</b>						

<p>Green Space Strategy (Ref 186)</p>	<p>To approve approach for action plans (<del>Executive June 2009 Executive 15.07.09 Executive 26.08.09</del> *Reason 1 TBC)  Reschedule report to allow more time to engage with elected members and to assess the implications of the Core Strategy</p>				<p>Chris Charman Cllr Gallagher</p>	
<p>Constitution (Ref 364)</p>	<p>Revision to the existing WDC Constitution</p>		<p>April 2012</p>		<p>Graham Leach Cllr Doody</p>	

## TO BE CONFIRMED

Topic and Reference	Purpose of report	History of Committee Dates & Reason code for deferment	Contact Officer & Portfolio Holder	Expansion on Reasons for Deferment	External Consultees/ Consultation Method/ Background Papers	Request for attendance by Committee
Economic Development Strategy (Ref Q)	To present Executive with a Draft version of the strategy and seek adoption by WDC	Executive TBC	Paul Pinkney		Executive 2 <sup>nd</sup> March 2011	
Housing Strategy (Ref A1)		Executive TBC	Satnam Kaur			
Potential regeneration projects in Old Town (Ref K1)	To advise Executive of the potential for the regeneration of certain sites within Leamington Old Town	Executive TBC	Bill Hunt Cllr Hammon	A number of confidential discussions are taking place with local businesses and potential developers and a report will be scheduled as soon as possible when it is known whether there is likely to be scope for a feasible scheme .		
Review of procurement of disabled adaptations (Ref T)	Review of current procurement methods to ensure value for money and efficiencies are being realised	<del>Executive</del> <del>17.03.2010</del> TBC * Reason 3	Jameel Malik/ Satnam Kaur	A new contract for aids and adaptations was tendered and procured by Property Services in April 2010		

<p>Supporting People Strategic Review (Ref O)</p>	<p>To report on the outcomes of the County Council's strategic review of Supporting People contracts and the potential implications for Warwick district</p>	<p><del>Executive</del> <del>17.03.2010</del> TBC * Reason 5</p>	<p>Satnam Kaur / Jameel Malik Cllr Vincett</p>	<p>The Reviews have been developed by Warwickshire County Council and overseen by the Supported Housing Partnership which consists of representatives of Districts and Boroughs including the Portfolio Holder for Housing and Property Services and the Head of Service.</p> <p>The impact and findings of the Reviews will be re-evaluated/updated following the Government's recent funding announcements. Following these updated a decision will be taken whether they need to be presented for Executive approval.</p>		
<p>Chandos Street Development (273)</p>	<p>Update report</p>	<p>TBC *Reason 3</p>	<p>Bill Hunt / Paul Pinkney Cllr Hammon</p>			



Customer Access in Leamington Spa (Ref 283)	Business case for One Stop Shop in Royal Pump Rooms (moved from November 2010 – Reason 3)	TBC *Reason 3	Susie Drummond Cllr Caborn	Moved from February 2011 – waiting for further information from another body		External consultee – WCC
Refurbishment of the CCTV Control Room (Ref 298)	The report will ask the Executive to allocate £255,000 of capital funding for the refurbishment and upgrading of the CCTV control room and equipment because it is currently starting to fail, due to its age and general deterioration, with it being some 10 years old.	<del>Executive 22.12.10 deferred</del> <del>Executive 26.1.11 deferred</del> TBC *Reason 3	Roger Jewsbury  Cllr Coker	Awaiting outcome of feasibility report on the Town Hall as part of a wider Corporate Asset review.  Looking at potentials for shared services with SDC/Police		
Local Authority Mortgage Guarantee Scheme (259)	To report initial details of a proposed mortgage guarantee scheme to assist the local housing market  (Previously in June 2011 - This was not a service plan issue and has been taken over by other competing priorities)				Mike Snow Cllr Mobbs	

**Section 3 - Items which are anticipated to be considered by this Council, between October 2011 and February 2012, but are NOT key decisions**

Topic	Purpose of report	Meeting	If requested by Executive, decision and minute number	Publication date	Contact Officer	Portfolio Holder
<b>OCTOBER 2011</b>						
<b>NOVEMBER 2011</b>						
Financial Monitoring to 30 September 2011 (Ref 349)	To advise members of any variations from approved budgets		Exec 16 November		Mike Snow  Cllr Mobbs	
<b>DECEMBER 2011</b>						
<b>JANUARY 2012</b>						
<b>FEBRUARY 2012</b>						

Details of all the Council's committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

The forward plan is available in large print on request, by telephoning (01926) 412656