		<b>AGENDA ITEM NO.</b>													
<b>Report Cover Sheet</b>															
<b>Name of Meeting:</b>		Executive													
<b>Date of Meeting:</b>		10 <sup>th</sup> December 2007													
<b>Report Title:</b>		Annual Monitoring Report (AMR)													
<b>Summary of report:</b>		The Annual Monitoring Report monitors the performance of planning policies and the implementation of the Local Development Scheme (LDS).													
<b>For Further Information Please Contact (report author):</b>		Claire Parlett Policy, Projects and Conservation													
<b>Would the recommended decision be contrary to the Policy Framework:</b>		No													
<b>Would the recommended decision be contrary to the Budgetary framework:</b>		No													
<b>Wards of the District directly affected by this decision:</b>		All													
<b>Key Decision?</b>		No													
<b>Included within the Forward Plan?</b>		No													
<b>Is the report Private &amp; Confidential</b>		No													
<b>Background Papers:</b>		Warwick District Local Plan (1996 – 2011) Warwick District Local Development Scheme (December 2007) Managing Housing Supply SPD (September 2005)													
<b>Consultation Undertaken</b>															
Below is a table of the Council's regular consultees. However not all have to be consulted on every matter and if there was no obligation to consult with a specific consultee they will be marked as n/a.															
<table border="1"> <thead> <tr> <th>Consultees</th> <th>Yes/ No</th> <th>Who</th> </tr> </thead> <tbody> <tr> <td>Other Committees</td> <td>N/A</td> <td></td> </tr> <tr> <td>Ward Councillors</td> <td>N/A</td> <td></td> </tr> <tr> <td>Portfolio Holders</td> <td>Yes</td> <td>Cllr John Hammon</td> </tr> </tbody> </table>				Consultees	Yes/ No	Who	Other Committees	N/A		Ward Councillors	N/A		Portfolio Holders	Yes	Cllr John Hammon
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Portfolio Holders	Yes	Cllr John Hammon													

Other Councillors	N/A	
Warwick District Council recognised Trades Unions	N/A	
Other Warwick District Council Service Areas	N/A	
Project partners	N/A	
Parish/Town Council	N/A	
Highways Authority	N/A	
Residents	N/A	
Citizens Panel	N/A	
Other consultees	N/A	
<b>Officer Approval</b>		
With regard to officer approval all reports must be approved by the report authors relevant director, Finance Services and Legal Services.		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Relevant Director(s)	13/11/2007	Craig Anderson
Chief Executive	15/11/2007	Chris Elliott
CMT	15/11/2007	
Section 151 Officer	15/11/2007	Mary Hawkins
Legal	13/11/2007	Simon Best
Finance	13/11/2007	Marcus Miskinis
<b>Final Decision?</b>		Yes
<b>Suggested next steps (if not final decision please set out below)</b>		

**1. RECOMMENDATION(S)**

- 1.1 That the Annual Monitoring Report be approved for submission to the Secretary of State.

**2. REASON(S) FOR THE RECOMMENDATION(S)**

- 2.1 The Council is required to produce an Annual Monitoring Report (AMR) into its planning policies under the 2004 Planning & Compulsory Purchase Act. This AMR must be reported to a Committee of the Council by December of each year.

**3. ALTERNATIVE OPTION(S) CONSIDERED**

- 3.1 None. It is considered that since this report deals with issues of performance management that it should be considered by the Executive

**4. BUDGETARY FRAMEWORK**

- 4.1 There are no budgetary implications resulting from the preparation of the Annual Monitoring Report.

**5. POLICY FRAMEWORK**

- 5.1 The Planning and Compulsory Purchase Act sets out stringent requirements for the monitoring of plan policies. The AMR provides information on the performance of a wide number of the planning policies in the local plan as well as progress in the preparation of various planning documents. Some of this information has already been reported to councillors as part of wider reporting of performance management. The output of the AMR will help inform the development of future planning policy within the district.

## **Background**

- 1.1 The Planning and Compulsory Purchase Act 2004 introduced a new planning system which will ultimately lead to the replacement of district-wide local plans with a set of “local development documents”. The system also introduced the mandatory preparation of a Local Development Scheme which is the authority’s programme for the production of these and other associated documents such as Supplementary Planning Documents (SPD’s).
- 1.2 Another important aspect of the new planning system is the requirement for local authorities to adopt a more dynamic approach to monitoring and to produce an Annual Monitoring Report (AMR). The AMR should assess the implementation of the Local Development Scheme and the extent to which policies in the Local Development Documents are being achieved. Government regulations stipulate that wherever possible the AMR should monitor the extent to which targets or milestones have been met.
- 1.3 During the transitional period between the two planning systems, adopted local plans are “saved” for a period of 3 years and the process of preparing local plan reviews continues under the “transitional arrangements”. The 2007 Annual Monitoring Report, therefore, monitors progress on the implementation of policies in the Local Plan as well as progress made on the 2006 Local Development Scheme. Members will be aware that a review of the current Local Development Scheme is contained in a separate report elsewhere on this agenda.
- 1.4 The AMR is required to cover the period up to December for the Local Development Scheme and the period 1<sup>st</sup> April 2006 to the 31<sup>st</sup> March 2007 for planning policy documents. It should be submitted to the Secretary of State by the end of the year.
- 1.5 The 2007 Annual Monitoring Report consists of a Key Findings Section and 4 Parts as follows:
  - Part 1 – Introduction
  - Part 2 - Monitoring the Local Development Scheme
  - Part 3 - Profile of Warwick District
  - Part 4 – Monitoring the Warwick District Local Plan
- 1.6 The AMR is a large document and is therefore not attached to this report. It is available to view on the Council website at [www.warwickdc.gov.uk/amr](http://www.warwickdc.gov.uk/amr). However Members may be interested to know that this year a key findings section has been included in the report to provide a summary of performance against the AMR indicators. It also

shows the relationship between the various indicators or targets and the relevant Local Plan policy. The key findings section is attached as Appendix A to this report. Please be aware that this is only intended to provide an overview, more detailed discussion of progress against each indicator is provided in Part 4 of the AMR.

- 1.7 In line with Government guidance, the AMR assesses progress towards meeting targets or milestones originating from local, strategic, regional or national policy guidance. This includes progress towards meeting the Structure Plan employment requirements, the Regional Spatial Strategy housing requirements and the Corporate Strategy target for the provision of affordable housing.
- 1.8 In order to assess the extent to which policies in the Local Plan are working towards meeting the objectives of the Plan, the report groups targets and indicators under the relevant objective.
- 1.9 The AMR also includes as appendix 1 of the report the Sustainability Appraisal Baseline Indicators. All planning policy documents now need to be the subject of a Sustainability Appraisal (SA). An important part of the Sustainability Appraisal process is to monitor baseline indicators. These indicators help assess progress in working towards sustainability objectives. There is, therefore, a strong link between the AMR and these indicators.




John Archer  
Head of Planning & Engineering

## Key Findings








## Appendix A




The following tables show performance during this monitoring year against the indicators contained within the Annual Monitoring Report. The Core Output Indicators set by the Government are listed separately from local Indicators. This section also shows the relationship between the various indicators and targets and the relevant Local Plan policy / policies

Progress is rated in the following way:









 is used to indicate if a stated target has been met or development is occurring in line with the policy framework; for example, meeting the target that 60% of new residential development should be on previously developed land.
 where a target has been partially met or to identify where there is a particular issue which needs more work; for example, where the policy framework seeks to promote the development of a Café Quarter in Warwick but has so far failed to stimulate much interest.
 is used to indicate where a target has not been met or where the situation is getting worse and there is cause for concern; for example, the failure to meet the Corporate Target to provide 100 affordable dwellings per annum.











It is recognised that there are a wide range of indicators some of which are difficult to rate in this way and for this reason it is only intended to provide an overview of progress. More detailed discussion is provided in Part 4 of this document.











Core Indicators	AMR ref	Target / Comment	Local Plan Policy	Progress
1a) Amount of floorspace developed for employment by type	2	To meet the Warwickshire Structure Plan target of providing 132 hectares of industrial land within the district between 1996 and 2011	Appendix One	
1b) Amount of floorspace developed for employment by type in employment or regeneration areas.	3		Appendix One	
1c) Amount of floorspace by employment type which is on previously developed land	26	To meet the Warwickshire Structure Plan Target that 10% of new industry should be on urban previously developed land and buildings <i>% has decreased from previous year but is still meeting the Structure Plan target</i>	UAP2	
1d) Employment Land available by type (B1, B2 B8)	1	To meet the Warwickshire Structure Plan target of providing 132 hectares of industrial land within the district between 1996 and 2011  <i>Meeting Structure Plan target</i>	UAP2 RAP6	
1e) Losses of employment land in (i) employment / regeneration areas and (ii) local authority area	4	<i>No significant losses</i>	SC2	
1f) Amount of employment land lost to residential development	6		SC2	
2a) Housing trajectory showing (i) net additional dwellings over the previous five year period or since the start of the relevant development plan document period, whichever is the longer	10, 11	<i>Exceeding Structure Plan Target but moratorium in place to control this.</i>	UAP1, Appendix2	








Core Indicators		AMR ref	Target / Comment	Local Plan Policy	Progress
(ii)	net additional dwellings for the current year				
(iii)	projected net additional dwellings up to the end of the relevant development plan document period or over a ten year period from its adoption whichever is the longer;				
(iv)	the annual net additional dwelling requirement; and				
(v)	annual average number of net additional dwellings needed to meet overall housing requirements, having regard to previous year's performance.				
2b) Percentage of new and converted dwellings on previously developed land		25	Warwickshire Structure Plan target that 45% of new housing should be on previously developed urban land and buildings. Best Value target to build 60% of all new houses on previously developed land.	UAP1	
2c) Percentage of new dwellings completed at: (i) less than 30 dwellings per hectare (ii) between 30 and 50 dwellings per hectare; and (iii) above 50 dwellings per hectare		12		DP5	
2d) Affordable housing Completions		16	Corporate Strategy Target of providing 100 affordable houses per annum  <i>Only 54 affordable housing completions during this monitoring year</i>	SC11	



Core Indicators	AMR ref	Target / Comment	Local Plan Policy	Progress
3a) Amount of completed non-residential development within UCOs A, B and D complying with car-parking standards set out in the local development framework.	18	<i>There were no local parking standards in place during the monitoring year.</i>	N/A	
3b) Amount of new residential development within 30 minutes public transport time of: a GP; a primary school; a secondary school; areas of employment; and a major retail centre(s).	19		N/A	
4a) Amount of completed retail, office and leisure development.	34		UAP3	
4b) Amount of completed retail, office and leisure development in town centres.	36		TCP2, TCP9	
4c) Amount of eligible open spaces managed to Green flag Award standard	29	Best value target (2003 – 2007) to achieve green flag accreditation for two green spaces within Warwick District.  <i>Application for Kenilworth Common was unsuccessful</i>	SC13	
7) Number of planning permissions granted contrary to the advice of the Environment Agency on either flood defense grounds or water quality.	27		DP10	
8) Change in areas and populations of biodiversity importance, including: (i) change in priority habitats and species (by type); and (ii) change in areas designated for their intrinsic environmental value includings sites of international, national, regional, sub-regional or local significance.	28		DP3	
9) Renewable energy capacity installed by type	24		DP12, DP13	

Local Indicators	AMR ref	Target / <i>Comment</i>	Local Plan Policy	Progress
Unemployment in Warwick District	5	Corporate Target: To ensure that unemployment in the district remains at or below 66% of the national average		
Permissions granted for rural diversification schemes	7		RAP6, RAP7, RAP9, RAP12	
New hotel development (including extensions to existing hotels) over 5 bedrooms.	8		RAP16, UAP8	
Loss of hotel floorspace	9		N/A	
Progress on the Housing Needs Survey	17	Local Area Agreement priority to identify publicly owned land for affordable housing	SC11	
Progress on Kenilworth Railway Station	20		SSP4	
Progress on Warwick and Leamington Park and Ride proposals	21		SSP5	
Progress on Barford By Pass	22		SSP6	
Progress on the development of quality cycle and pedestrian	23		SC4	
Amount of open space lost	30		SC5	

Local Indicators	AMR ref	Target / Comment	Local Plan Policy	Progress
Applications providing open space contributions	31		SC13	
Progress on Major Developed Sites in the green belt	32	Community Plan key action to develop Stoneleigh Park into a centre of excellence.	SSP2	
Permissions allowed within the green belt	33	N/A	DAP1	
Applications for retail development refused over 1000sqm	35		UAP3	
Number of applications refused for change of use from A1 within primary and secondary retail frontages	37	Primary Retail Frontages: Along each elevation no more than 25% of the total frontage should be in non A1 use. Secondary Retail Frontages: Along each elevation no more than 50% of the total frontage should be in non A1 use.	TCP4, TCP5	
Applications refused for changes of use from retail (Use Class A1) within designated local shopping centres	38		UAP4	
Progress on the Kenilworth Town Centre redevelopment proposals	39	Community Plan key action to produce a Kenilworth Town Centre Action Plan	TCP1	
Applications for changes of use to Use Class A3, A4 or A5 approved within designated café quarter	40	To create a café quarter for A3 uses in Warwick  <i>Lack of interest in Café Quarter</i>	TCP6	
Progress on Chandos Street development	41		TCP2, TCP3	
Progress on Court Street brief	42		TCP7	

Local Indicators	AMR ref	Target / <i>Comment</i>	Local Plan Policy	Progress
Progress on the Spencer Yard cultural quarter scheme	43		TCP7	
Progress on Land North of Leamington Railway Station	44		SSP1, TCP7	
New Community Facilities	45		SC14	
Number of rural facilities and services (excl. transport) opened and closed	46		RAP11	
Number of listed building / conservation area applications approved / refused	47		DAP4, DAP5	
Number of listed buildings demolished or partially demolished	48		DAP4	
Review of Conservation Areas	49		DAP8	
Progress on the Residential Design guidance SPD	50	<i>Slippage in planned programme</i>	DP1, DAP8	