

Disclosable Pecuniary Interests Form –Advice Note

General Note: You are required to declare both your own disclosable pecuniary interests and those of your partner of which you are aware. ‘Your partner’ means your spouse or civil partner or someone you are living with as if he/she is your husband or wife or civil partner.

<p>Employment - Employment, office, trade, profession or vocation, carried on for profit or gain by you or your partner</p>
<p>Notes Profit or gain – money or some type of payment in kind Profit or gain means unpaid employment or volunteer work need not be registered Roles where all you receive are reimbursement of expenses does not amount to profit or gain</p>
<p>Sponsorship - Any payment or provision of any other financial benefit (other than from the Warwick District Council) made or provided within the 12 months before your declaration of interests or any amended declaration in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses .</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
<p>Notes Only applies to</p> <ul style="list-style-type: none">• the 12 months before you signed your declaration of interests or the 12 months preceding any update to your declaration and• payments made by a person other than the district council• towards your election expenses or• towards your expenses as a member of the district council <p>If someone else is paying or contributing to your expenses as a district councillor for example political party, trade union, Microsoft plc etc you need to include the information here.</p>

<p>Contracts - Any contract which is made between you or your partner (or a firm or body corporate in which you or your partner is a partner or a director, or in the securities of which you or your partner has a beneficial interest) and the District Council</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
<p>You need to declare any current contracts with the District Council for goods works or services. This might be you or your partner as sole traders or a firm in you may be a partner or a company in which you are a director.</p> <p>“Director” includes a member of the committee of management of an industrial and provident society;</p> <p>For example quite a lot of ‘voluntary organisations’ have taken on company status to limit the potential liability of their members – you may be a director of such a company – the company may have a contract with the council – you would need to declare this here.</p> <p>It could be you providing the goods works or services OR it could be the council providing goods, works or services to your business. This is about commercial arrangements not provision to service users under the council’s statutory duties.</p>
<p>Land - “Land, any beneficial interest in land which is within the area of Warwick District Council, this <u>excludes</u> an easement, servitude, interest or right in or over land which does not carry with it a right for you or your partner (alone or jointly with another) to occupy the land or to receive income</p>
<p>Notes</p> <p>This will include any land owned or leased in the administrative district of Warwick District Council. In broad terms a person has a beneficial interest in property or its income when he or she has the right to use that property and/or that income as he or she wishes. A beneficial interest is distinguished from the rights of someone like a trustee or official who has responsibility to perform and/or title to the assets, but does not share in the benefits.</p>
<p>Licences - Any licence (alone or jointly with others) for you or your partner to occupy land in the area of the Warwick District Council for a month or longer.</p>
<p>Restricted to property in the administrative area of Warwick District Council which you or your partner have a right to use for a month or longer.</p>
<p>Corporate tenancies - Any tenancy where (to your knowledge)—</p> <p>(a) the landlord is Warwick District Council; and</p> <p>(b) the tenant is a body in which you or your partner has a beneficial interest i.e. a firm or body corporate in which you or your partner is a partner or a director, or in the securities of which you or your partner has a beneficial interest.</p>
<p>Only applies to property where the District Council is the landlord. Not limited to property in the area of Warwick District Council. So for example if the District Council owns a building in Dorset and you are a director of a company which is a tenant of that property – you’d need to declare it here.</p> <p>A corporate body has a separate identity – so for example company, industrial and provident society, incorporated charity, limited liability partnership.</p> <p>Securities apply the same meaning as below.</p>

Securities - which means, shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society

Any beneficial interest in securities of a body held by you or your partner where—
(a) that body (to your knowledge) has a place of business or land in the area of the Warwick District Council; and

(b) either—

(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you or your partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

The business must have a physical presence in the area of Warwick District Council.

Nominal value for shares means the value on the share certificate – not the stock market value on any particular day.

You do not need to declare your building society mortgage.

Other Interests Form

A matter being considered by the Warwick District Council where a decision in relation to that matter might reasonably be regarded as affecting you or a relevant person's well-being or financial position to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected by the decision;

(these are matters which are not already covered by the disclosures above)

Relevant person means

- (a) a member of your family or any person with whom you have a close association; or
- (b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;
- (c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
- (d) any body of which you are a member that is affected by the matter being considered

NOTE: This notification must be given by the Member to the Monitoring Officer of Warwick District Council within 28 days of any changes