

AGENDA ITEM NO.

ENVIRONMENT & ECONOMIC POLICY COMMITTEE
Work Programme 2005/06

Title of Review	Area of investigation	Format	Lead Officer	Councillors	Start date	Completion date
Planning Training/ Member Development	To review the Planning Committee Training programme	To liaise with the Chair and Vice Chair of Planning and the Portfolio Holder and report the findings to this Committee and the Member Development Programme Group	John Archer	Mrs Compton and Mrs Knight in conjunction with Cllr Mrs Begg and Cllrs Evans and Ashford	June 05	Underway – Verbal bi-monthly updates (August 05, October 05, December 05, February 06)
Tourism	Tourism Promotion	Update report to October meeting from the Lead Officer on how the review has progressed to date	Dennis Stanley	Mrs P Edwards and Holland and Cllr Mrs Hodgetts	Update	To December EEPC
Energy Management	To investigate further the Energy Management report submitted to the Environment Overview & Scrutiny Committee in March 2005, in association with the work this Council had intended undertaking in respect of the Carbon Trust Project.	Lead Councillor to investigate with the Lead officer and report back	Mark Perkins in conjunction with Paul Leeman & Dave Barber	Mrs Begg	April 05	7 Dec 05 EEPC
Warwick Market Place	To review the improvements work carried out in Warwick Market Place	Working Party of Warwick District and Warwickshire County Councillors and Officers	Adrian Field	Mrs Hodgetts and Holland	March 05	October 05. Report to EEPC 19/10/05 Exec 12.12.05
Telecommunications Masts	The remit of the review of telecommunications masts be amended to exclude electricity pylons	Update report from the lead officer	John Edwards	Committee	N/A	January 06 Report to EEPC 7/12/05

Title of Review	Area of investigation	Format	Lead Officer	Councillors	Start date	Completion date
Car Parking	Councillors Cockburn and Evans be invited to complete their suggested scrutiny into: "To consider the impact of changes to the car park operation during the past year including the introduction of the Pay on Foot system into St Peter's Car Park, the re designation of car parks in Warwick and the provision of a refund scheme in Kenilworth"	Working party with report back at Conclusion	Ian Coker	Mrs Compton and Short	August 05	January 06 Report to EEP 19/10/05 Exec 12.12.05
Health Policy	To monitor the introduction of a new Health Policy for the district	The lead Councillor to provide feedback to meetings of the Committee	Richard Hall	Copping	April 05	February 06 Report to EEP 8/2/06
Affordable Housing	To investigate how the Council are going to achieve the affordable housing target via the Planning System	Joint Working party with Culture & Social Policy Committee	Philip Clarke (lead) with Lydia Orr	Mrs Knight, Mrs Begg, Boad, Mrs De Lara Bond, Mrs Hirsch	November 2005 (scoping meeting 12/05)	February 06 Report to EEP 8/2/06
Scrutiny of Refuse	The remit of the review of refuse be amended to focus solely on waste minimisation	Working Party with final report back	Richard Dobbs & Jackie Webb	Mrs Blacklock & Holland	October 04	March 2006 Report to EEP 22/3/05

Title of Review	Area of investigation	Format	Lead Officer	Councillors	Start date	Completion date
Review of Planning Enforcement	To review the pressures on the Enforcement service and its performance	One off meeting between Lead Officer and Councillors who will report back their findings to the Committee	Mike Duffet	Two Councillors to be appointed	June 2006	October 2006
Planning Development Grant	To review the effect that the performance on planning applications (especially major applications), appeals performance and progressing the local plan has on the level of Planning Development Grant	Working party	John Archer	Copping and Short	September 05	December 05 Report to EEPC 7/12/05
High Hedges	To review the impact of High Hedges legislation on the Planning Department	Information report	John Edwards	Committee	January 06	March 06 Report to EEPC 22/3/06
Historic Buildings Grants Scheme	To consider the allocation of HB grants in 2006/07	Working Party	Alan Mayes	Cllrs Blacklock, Copping	December 05	February 2006 Report to EEPC 8/2/06
Town Centre Management Review	To review administration and the resources required in the move towards the establishment of Business Improvement Districts (BIDs)	Working Party of two Councillors with lead officer	Ian Coker	Mrs Compton and Short (on completion on car park review)	January 2006	April 2006
Residential Design guide	To review the comments received on the Residential Design guide before it is submitted to Planning Committee for adoption	Select Committee special meeting	Alan Mayes	Committee	To be confirmed	To be confirmed by John Archer

Title of Review	Area of investigation	Format	Lead Officer	Councillors	Start date	Completion date
Performance Targets	To review the BVPI performance targets which were out of tolerance ; to examine the reasons behind the declining trends and the measures being put in place to address decline (DS11 & DS13)	Report to October Env & Ec Policy Cttee	John Archer	Mrs Begg	September 05	October 05 Report to EEPC of 19/10/05 Minute to Executive 12.12.05. No action required.
Licensing Act 2003	Review of the impact of the Licensing Act 2003 on this authority,	Scoping report and Working party	Colin Tubbs	Councillors Ashford, Coker, Kundi and Knight	June 06	October 06
Crime & Disorder	Additional review be undertaken on the outcomes of the decision taken by the Executive on Crime & Disorder actions following the scrutiny by the Committee last municipal year.	Report to February EEPC	To be confirmed	To be confirmed	Feb 6	To be confirmed
Annual Monitoring Report	Monitoring the Local Development Scheme and Local Plan	Report to December EEPC	Sally Jones	Mrs Begg		December 05 – report to 12 December EEPC

Title of Review	Area of investigation	Format	Lead Officer	Councillors	Start date	Completion date
Licensing Act 2003	The Licensing & Committee Services Manager and Chair of Licensing Committee to attend the next meeting of the Committee to give a verbal update on how the revised arrangements for liquor licensing are going since they came into force on 24 th November 2005, including details of any appeals to the Magistrates.		Colin Tubbs	Cllr Mrs Begg Cllr Mrs Goode		Verbal Report to 12/12/05