

# Finance and Audit Scrutiny Committee

Wednesday 29 August 2018

---

A meeting of the Finance and Audit Scrutiny Committee will be held at the Town Hall, Royal Leamington Spa on Wednesday 29 August 2018 at 6.00pm.

## Membership:

	Councillor Quinney (Chair)
Councillor Cain	Councillor Mrs Knight
Councillor Davies	Councillor Margrave
Councillor Gifford	Councillor Murphy
Councillor Howe	Councillor Noone
Councillor Illingworth	Councillor Wright

## Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

## Agenda

### Part A – General Items

#### 1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

#### 2. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter. If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

#### 3. Minutes

To confirm the minutes of the meeting held on 24 July 2018 **(To follow)**

4. **Minutes of the Joint Scrutiny Meeting**

To confirm the minutes of the Joint Finance & Audit and Overview & Scrutiny meeting held on 24 July 2018 **(Pages 1 to 3)**

**Part B - Audit Items**

5. **Closure of 2016/17 Audit**

To consider a report from Finance **(Pages 1 to 5)**

6. **Internal Audit Quarter 1 2018/19 Progress Report**

To consider a report from Finance **(Pages 1 to 26)**

**Part C – Scrutiny Items**

7. **Update from Deputy Chief Executive (BH) – Housing Contracts**

To consider a verbal update (deferred from the July 2018)

8. **Review of the Work Programme, Forward Plan and Comments from the Executive**

To consider a report from Civic & Committee Services **(Pages 1 to 10)**

9. **Executive Agenda (Non Confidential Items and Reports) – Thursday 30 August 2018**

To consider the non-confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

**You are requested to bring your copy of that agenda to this meeting.  
(Circulated separately)**

10. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following items by reason of the likely disclosure of exempt information within the paragraphs of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

11. **Executive Agenda (Confidential Items and Reports) – Thursday 30 August 2018**

To consider the confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting.

**You are requested to bring your copy of that agenda to this meeting.  
(Circulated separately)**

12. **Confidential Appendix to Item 4 - Closure of 2016/17 Audit**

To consider a report from Finance

**(Pages 1 to 6)**  
**(Not for publication)**

Agenda published Monday 20 August 2018

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456114  
E-Mail: [committee@warwickdc.gov.uk](mailto:committee@warwickdc.gov.uk)

For enquiries about specific reports, please contact the officers named in the reports

You can e-mail the members of the Committee at [f&a@warwickdc.gov.uk](mailto:f&a@warwickdc.gov.uk)

Details of all the Council's committees, Councillors and agenda papers are available via our website [www.warwickdc.gov.uk/committees](http://www.warwickdc.gov.uk/committees)

Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456114 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.

The agenda is also available in large print, on request, prior to the meeting by calling 01926 456114.