

# EXECUTIVE OVERVIEW AND SCRUTINY COMMITTEE

Minutes of the meeting held on Tuesday 21 March 2006 at the Town Hall, Royal Leamington Spa at 6.00 p.m.

**PRESENT:** Councillor Doody (Chairman); Councillors Ashford, Copping, Mrs Falp, Hatfield, Kinson, Kundi, Mrs Mellor and Smith.

(Councillor Mrs Mellor substituted for Councillor Coker, Councillor Hatfield substituted for Councillor Guest and Councillor Smith substituted for Councillor Sandhar)

An apology for absence was received from Councillor Shilton.

## 970. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

## 971. **MINUTES**

The minutes of the meeting held on 7 February were taken as read and signed by the Chair as a correct record.

## 972. **EXECUTIVE MEETING – MONDAY 13 FEBRUARY 2005.**

The minutes of the meetings of the Executive held on 13 February 2006 were noted.

## 973. **EXECUTIVE AGENDA – NON CONFIDENTIAL ITEMS AND REPORTS**

The Committee considered the items which would be discussed at the meeting of the Executive on 27 March 2006. As a result the following comments were made for forwarding to the Executive:

### Agenda Item Number 4 - Establishment of Community Support Team

The Committee supported the recommendation in the report.

### Agenda Item Number 5 - Major Contracts - Advisory & Support Services

The Committee supported the recommendations in the report.

### Agenda Item Number 6 - Housing Options Appraisal and Housing Revenue Account Business Plan

The Committee supported the recommendations in the report but the final decision to be made should be delayed for as long as possible, perhaps until March 2008, in view of the elections to be held in May 2007.

## **EXECUTIVE OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)**

### Agenda Item Number 7 - ICT Strategy 2006/7

The Committee made no comment as this would be considered by the Audit & Resources O&S Committee.

### Agenda Item Number 8 - 2005/06 Three Quarter Performance Results

The Committee supported the recommendations in the report and asked that indicators CU10, CS11, DS11, DS13, HL20(1), HL62, HA26, SF25 and SF19 be reviewed by the Overview & Scrutiny Committee once the final outcome for the year is known.

### Agenda Item Number 9A - Rural Initiatives Scheme Applications

The Committee supported the recommendation in the report

### Agenda Item Number 9B - Retail Development in Leamington

The Committee supported the recommendations in the report.

### Agenda Item Number 9C - Delegated Authority Re IEG 6 Return

The Committee supported the recommendation in the report.

### Agenda Item Number 9D - Major Works to Housing Properties and Corporate Property

The Committee supported the recommendations in the report.

### Agenda Item Number 9E - Management of Talisman Square Car Park

The Committee supported the recommendation in the report.

### Agenda Item Number 9F - Update on the Introduction of Decriminalised Parking Enforcement

The Committee made no comment as this will be considered by the Environment and Economic Policy Committee.

### Agenda Item Number 9G - Contract for Cleaning of Communal Areas to Housing Flats

The Committee asked why was this being brought to the Executive again when a decision was made at its meeting on 12 December 2005?

### Agenda Item Number 9H - Districtwide Conservation Area Review

The Committee supported the recommendations in the report but local Ward Councillors should review and comment on the proposals which relate to their area. Also information be forwarded to the Committee on how consultations will be carried out involving local residents.

## **EXECUTIVE OVERVIEW AND SCRUTINY COMMITTEE MINUTES (Continued)**

### Agenda Item Number 9I - Historic Buildings Grant Schemes in Warwick District

The Committee supported the recommendations in the report.

### Agenda Item Number 9J - Conservation Area Statements

The Committee supported the recommendations in the report and the officers responsible for the production of the Conservation Area Statements be congratulated on the quality of the document.

### Urgent Item - Houses in Multiple Occupation

The Committee supported the recommendations in the report.

## **974. IMPROVEMENTS TO THE PERFORMANCE MANAGEMENT SYSTEM**

The Executive Overview and Scrutiny Committee considered a report from Performance and Policy on the improvements to the performance management system.

Warwick District Councils Performance Management System was used to provide a tool for monitoring and managing continuous performance improvement and ensure individual performance is linked to the strategic focus of the Authority

At present the Performance Management system provided the Council with a mechanism for measuring its performance against a set of indicators and for reporting on performance on a quarterly basis.

Members were asked to consider the proposals contained in the report and comment on any additional improvements to the performance reporting format.

**RESOLVED** that the performance reporting format that has been in operation since 2004 be noted and the committee argued that the use of charts and graphics were preferable to the current way information is presented. Shading on graphics could be used for the first reports covering quarters one to three, but colour could be

## **975. EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED** that under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items, by reason of the likely disclosure of exempt information within paragraphs 1, 8 & 9 of Schedule 12A of the Local Government Act 1972.

**976. EXECUTIVE AGENDA – CONFIDENTIAL ITEMS AND REPORTS**

The Committee considered the items which would be discussed at the meeting of the Executive on 27 March 2006. As a result the following comments were made for forwarding to the Executive:-

Agenda Item Number 12 - Management of Newbold Comyn Golf Course

The Committee had no comment as this would be considered by the Audit & Resources O&S Committee.

Agenda Item Number 13 - Early Retirement - Head of Finance

The Committee supported the recommendation in the report.

Agenda Item Number 14 - Early Retirement of IEG Programme Manager

The Committee supported the recommendation in the report.

Agenda Item Number 15 - Advertising Agency

The Committee supported the recommendation in the report and asked for a report to the Overview View & Scrutiny Committee on the financial position of the advertising agency be made after six months of operation.

(The meeting ended at 7.20 pm)