

	<b>Overview and Scrutiny Committee – 29 March 2011</b>	<b>Agenda Item No.</b>
<b>Title</b>	End of Term Report	
<b>For further information about this report please contact</b>	Emma Millward, Committee Services Officer, 01926 456114 or <a href="mailto:committee@warwickdc.gov.uk">committee@warwickdc.gov.uk</a>	
<b>Service Area</b>	Members' Services	
<b>Wards of the District directly affected</b>	N/A	
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>	N/A	
<b>Background Papers</b>	Overview and Scrutiny Committee agendas from May 2010 to present	

<b>Contrary to the policy framework:</b>	No
<b>Contrary to the budgetary framework:</b>	No
<b>Key Decision?</b>	No
<b>Included within the Forward Plan? (If yes include reference number)</b>	No

<b>Officer/Councillor Approval</b>		
With regard to officer approval all reports <i>must</i> be approved by the report authors relevant director, Finance, Legal Services and the relevant Portfolio Holder(s).		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Relevant Director		Bill Hunt
Chief Executive		Chris Elliott
CMT		
Section 151 Officer		
Legal		
Finance		Marcus Miskinis
Portfolio Holders		Councillors Mrs Bunker, Caborn, Doody, Mrs Gallagher, Mrs Grainger, Hammon, Kirton, Mobbs and Shilton.
<b>Consultation Undertaken</b>		
n/a		
<b>Final Decision?</b>	Yes	
<b>Suggested next steps (if not final decision please set out below)</b>		

## 1. **SUMMARY**

- 1.1 This report reviews the work the Overview and Scrutiny Committee has undertaken since May 2010.

## 2. **RECOMMENDATIONS**

- 2.1 It be recommended to Council that the list of matters considered by this Committee during the municipal year 2010/11, as detailed in appendix A to the report, be noted; and
- 2.2 Members give their feedback on how the scrutiny process has been developed since May 2011.

## 3. **REASONS FOR THE RECOMMENDATION**

- 3.1 Under Article 6 of the Council's Constitution Overview & Scrutiny Committees is required to provide an end of term report to the Council on work they have undertaken during the year.
- 3.2 The matters considered during the year are attached at Appendix 1 to the report. This will be updated again to include matters considered at this meeting before it is submitted to Council.

## 4. **ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 There are no alternative options as this report complies with the requirements of Article 6 of the Council's Constitution.

## 5. **BUDGETARY FRAMEWORK**

- 5.1 All work for the Committee has to be carried out within existing resources.

## 6. **POLICY FRAMEWORK**

- 6.1 The work carried out by the Committee helps the Council to improve in line with its priority to manage services openly efficiently and effectively.

## 7. **BACKGROUND**

- 7.1 There are a number of standard items on the Overview and Scrutiny agenda including the Forward Plan, consideration and comments on selected Executive agenda items, a report on the response the Executive made to the Committees' comments on the previous Executive agenda and the work programme.
- 7.2 During the year there has been one Task and finish Group. The agreed procedure is that all non-executive members are invited to join these Groups and they only meet following prior approval of the scope by the Overview and Scrutiny Committee.
- 7.3 One Scrutiny review is still in progress which is the Task and Finish Group for Discretionary Travel Schemes. The report is due to be submitted to Executive at their meeting in the new municipal year.

- 7.5 The Committee has continued to consider the Executive agenda, but only those items which have been specifically selected by members. This has meant that only the Executive items which are of particular interest to members are commented upon and the Committees' time is spent more effectively.
- 7.6 Scrutiny training is an area which will be monitored and appropriate sessions arranged where necessary, either via the Member Development Group or at the request of members. Officers are also continually monitoring the training needs of scrutiny members and are proactively arranging suitable training.
- 7.7 For member's information, Appendix 2 to the report outlines the work that Audit and Resources Scrutiny Committee have undertaken during the year.