

Employment Committee

Wednesday 8 January 2014

A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Wednesday 8 January 2014 at **4.30** pm.

Membership:

Councillor Mrs Bunker (Chairman)	
Councillor Mrs Bromley	Councillor Kirton
Councillor Coker	Councillor Mrs Knight
Councillor Copping	Councillor Mobbs
Councillor Doody	Councillor Wilkinson
Councillor Hammon	Councillor Wreford-Bush

Agenda

1. **Emergency Procedure**

At the commencement of the meeting the emergency procedure for the Town Hall will be announced.

2. **Substitutes**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

*3. **Declarations of Interest**

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

If Members are unsure about whether or not they have an interest, or about its nature, they are strongly advised to seek advice from officers prior to the meeting.

***4. Minutes**

To confirm the minutes of the meeting held on 7 November, 13 November and 27 November 2013.

(Item 4/Page 1)

***5. National Living Wage**

To receive a report from the Head of Finance.

(Item 5/Page 1)

(*Denotes those items upon which decisions will be made under delegated powers, as previously granted by Council).

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General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 412656

Facsimile: 01926 456121

E-Mail: committee@warwickdc.gov.uk

Enquiries about specific reports: Please contact the officers named in the reports.

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

Please note that the majority of the meetings are held on the first floor of the Town Hall. If you feel that this may restrict you attending this meeting, please telephone (01926) 412656 prior to the meeting, so that we can assist you and make any necessary arrangements to help you to attend the meeting.

THE AGENDA IS AVAILABLE IN LARGE PRINT ON REQUEST, PRIOR TO THE MEETING BY TELEPHONING (01926) 412656