

Finance and Audit Scrutiny Committee

Wednesday 1 June 2016

A meeting of the above Committee will be held at the Town Hall, Royal Leamington Spa on Wednesday 1 June 2016 at **6.00pm**.

Membership:

Councillor Barrott	Councillor Illingworth
Councillor G Cain	Councillor Mann
Councillor Day	Councillor Quinney
Councillor Mrs Falp	Councillor Rhead
Councillor Gifford	Councillor Thompson
Councillor Harrington	

Emergency Procedure

At the commencement of the meeting, the Chairman will announce the emergency procedure for the Town Hall.

Agenda

Part A – General Items

1. Apologies and Substitutes

- (a) to receive apologies for absence from any Councillor who is unable to attend; and
- (b) to receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Chief Executive, together with the name of the Councillor for whom they are acting.

2. Appointment of Chair

To appoint the Chair of the Committee for the ensuing municipal year.

3. Declarations of Interest

Members to declare the existence and nature of interests in items on the agenda in accordance with the adopted Code of Conduct.

Declarations should be entered on the form to be circulated with the attendance sheet and declared during this item. However, the existence and nature of any interest that subsequently becomes apparent during the course of the meeting must be disclosed immediately. If the interest is not registered, Members must notify the Monitoring Officer of the interest within 28 days.

Members are also reminded of the need to declare predetermination on any matter.

4. **Minutes**

- (a) to confirm the minutes of the meetings held on 8 March and 5 April 2016; and
- (b) to confirm the minutes of the meeting of the Joint Finance & Audit Scrutiny and Overview & Scrutiny Committees held on 19 April 2016.

(Item 4/Page 1)

Part B – Audit Items

5. **Internal Audit Quarter 4 2015/16 Progress Report**

To consider a report from Finance **(Item 5/Page 1)**

6. **Annual Governance Statement Action Plan 2015/16: Review of Progress**

To consider a report from Finance **(Item 6/Page 1)**

7. **Internal Audit Annual Report 2015/16**

To consider a report from Finance **(Item 7/Page 1)**

8. **Annual Governance Statement 2015/16**

To consider a report from Finance **(Item 8/Page 1)**

9. **Review of Internal Audit Service in Compliance with Public Sector Internal Audit Standards**

To consider a report from Finance **(Item 9/Page 1)**

10. **External Review of Council's Risk Management Arrangements**

To consider a report from Finance **(Item 10/Page 1)**

Part C – Scrutiny Items

11. **Warwick District Infrastructure Delivery Plan**

To consider a report from Development Services **(Item 11/Page 1)**

12. **Health & Community Protection – Contracts Register Review**

To consider a report from Health & Community Protection **(Item 12/Page 1)**

13. **Comments from the Executive**

To receive a report from Democratic Services **(To follow)**

14. **Review of the Work Programme & Forward Plan**

To consider a report from Democratic Services **(To follow)**

15. **Executive Agenda (Non Confidential Items and Reports) – Thursday 2 June 2016**

To consider non-confidential items on the Executive agenda, which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting. You are requested to bring your copy of that agenda to this meeting.
(Agenda circulated separately)

16. **Public and Press**

To consider resolving that under Section 100A of the Local Government Act 1972 that the public and press be excluded from the meeting for the following item by reason of the likely disclosure of exempt information within paragraphs 1 and 3 of Schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006.

17. **Executive Agenda (Confidential Items and Reports) – Thursday 2 June 2016**

To consider the confidential items on the Executive agenda which fall within the remit of this Committee. The only items to be considered are those which Committee Services have received notice of by 9.00am on the day of the meeting. You are requested to bring your copy of that agenda to this meeting.
(Agenda circulated separately)

Published Monday 23 May 2016

General Enquiries: Please contact Warwick District Council, Riverside House, Milverton Hill, Royal Leamington Spa, Warwickshire, CV32 5HZ.

Telephone: 01926 456114
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Enquiries about specific reports: Please contact the officers named in the reports.

You can e-mail the members of the this Committee at
F&Ascrutinycommittee@warwickdc.gov.uk

Details of all the Council's committees, councillors and agenda papers are available via our website www.warwickdc.gov.uk/committees

Please note that the majority of the meetings are held on the first floor at the Town Hall. If you feel that this may restrict you attending this meeting, please call (01926) 456114 prior to this meeting, so that we can assist you and make any necessary arrangements to help you attend the meeting.

**The agenda is also available in large print, on request, prior to the meeting by calling
01926 456114.**