

	<b>Overview and Scrutiny Committee – 3 January 2017</b>	<b>Agenda Item No. 4</b>
<b>Title</b>	Comments from the Executive	
<b>For further information about this report please contact</b>	Lesley Dury, Committee Services Officer, 01926 456114 or <a href="mailto:committee@warwickdc.gov.uk">committee@warwickdc.gov.uk</a>	
<b>Wards of the District directly affected</b>	N/A	
<b>Is the report private and confidential and not for publication by virtue of a paragraph of schedule 12A of the Local Government Act 1972, following the Local Government (Access to Information) (Variation) Order 2006?</b>	No	
<b>Date and meeting when issue was last considered and relevant minute number</b>	28 November 2017	
<b>Background Papers</b>	Executive Minutes – 29 November 2017	

<b>Contrary to the policy framework:</b>	No
<b>Contrary to the budgetary framework:</b>	No
<b>Key Decision?</b>	No
<b>Included within the Forward Plan? (If yes include reference number)</b>	No
<b>Equality Impact Assessment Undertaken</b>	No
Not Applicable.	

<b>Officer/Councillor Approval</b>		
<b>Officer Approval</b>	<b>Date</b>	<b>Name</b>
Chief Executive/Deputy Chief Executive		Andrew Jones
Head of Service		
CMT		Andrew Jones
Section 151 Officer		
Monitoring Officer		Andrew Jones
Finance		
Portfolio Holder(s)		
<b>Consultation &amp; Community Engagement</b>		
Not Applicable.		
<b>Final Decision?</b>	Yes	
<b>Suggested next steps (if not final decision please set out below)</b>		

## 1. Summary

- 1.1 This report informs the Overview & Scrutiny Committee of the response the Executive gave to their comments regarding the reports submitted to the Executive 29 November 2017.

## 2. Recommendation

- 2.1 The responses made by the Executive are noted.

## 3. Reasons for the Recommendation

- 3.1 This report is produced to create a dialogue between the Executive and the Overview and Scrutiny Committee. It ensures that the Overview and Scrutiny Committee are formally made aware of the Executive's responses.
- 3.2 Where the Overview & Scrutiny Committee have made a recommendation as opposed to a comment the Executive are required to respond to the recommendation(s) made, including whether or not they accept the recommendation(s).

## 4. Policy Framework

### 4.1 Fit for the Future (FFF)

The Council's FFF Strategy is designed to deliver the Vision for the District of making it a Great Place to Live, Work and Visit. To that end amongst other things the FFF Strategy contains several Key projects.

The FFF Strategy has 3 strands – People, Services and Money and each has an external and internal element to it. The table below illustrates the impact of this proposal if any in relation to the Council's FFF Strategy.

<b>FFF Strands</b>		
<b>People</b>	<b>Services</b>	<b>Money</b>
<b>External</b>		
<b>Health, Homes, Communities</b>	<b>Green, Clean, Safe</b>	<b>Infrastructure, Enterprise, Employment</b>
<u>Intended outcomes:</u> Improved health for all Housing needs for all met Impressive cultural and sports activities Cohesive and active communities	<u>Intended outcomes:</u> Area has well looked after public spaces All communities have access to decent open space Improved air quality Low levels of crime and ASB	<u>Intended outcomes:</u> Dynamic and diverse local economy Vibrant town centres Improved performance/productivity of local economy Increased employment and income levels
<b>Impacts of Proposal</b>		
Nil	Nil	Nil
<b>Internal</b>		
<b>Effective Staff</b>	<b>Maintain or Improve Services</b>	<b>Firm Financial Footing over the Longer Term</b>

<u>Intended outcomes:</u> All staff are properly trained All staff have the appropriate tools All staff are engaged, empowered and supported The right people are in the right job with the right skills and right behaviours	<u>Intended outcomes:</u> Focusing on our customers' needs Continuously improve our processes Increase the digital provision of services	<u>Intended outcomes:</u> Better return/use of our assets Full Cost accounting Continued cost management Maximise income earning opportunities Seek best value for money
<b>Impacts of Proposal</b>		
Nil	Dialogue between Scrutiny and Executive enables robust decision making and ensures all elements of the proposal in respect of service provision are taken into account.	Nil

#### 4.2 **Supporting Strategies**

Each strand of the FFF Strategy has several supporting strategies; however, this report is for governance purposes. It is important that when the Executive has not accepted a recommendation made by the Scrutiny Committee, an explanation has been provided.

#### 4.3 **Changes to Existing Policies**

There are no changes to existing policies.

#### 4.4 **Impact Assessments**

There are no new policy changes in respect of Equalities.

#### 5. **Budgetary Framework**

5.1 All work for the Committee has to be carried out within existing resources.

#### 6. **Risks**

6.1 This Committee contributes to the effective minimisation of risk by fulfilling its duties in a timely manner and scrutinising the work undertaken by the Executive.

#### 7. **Alternative Option(s) considered**

7.1 This report is not produced and presented to the Committee, and Members refer to the minutes from the relevant meeting of the Executive.

## 8. **Background**

- 8.1 As part of the new scrutiny process, the Committee is no longer considering the whole of the Executive agenda.
- 8.2 On the day of publication of the Executive agenda all Councillors are sent an e-mail asking them to contact Committee Services, by 09.00am on the day of the Overview and Scrutiny Committee meeting to advise which Executive items they would like the Committee to consider.
- 8.3 As a result the Committee considered the items detailed in appendix 1. The response the Executive gave on each item is also shown.
- 8.4 In reviewing these responses Committee can identify any issues for which they would like a progress report. A future report, for example on how the decision has been implemented, would then be submitted to the Committee at an agreed date which would then be incorporated within the Work Programme.

**Response from the meeting of the Executive on O&S Committee's Comments  
- 28 November 2017**

Items no.	5	Title	Civil Penalties Policy – Private Sector Housing	Requested by	Green Party
<b>Reason considered</b>		<p>We strongly welcome the report but would like clarity regarding</p> <ul style="list-style-type: none"> <li>• details on the charging table, Appendix 1 e.g. which licence conditions need to be breached? do management regulations apply to unlicensed HMOs? what penalties may apply to rental properties that are not HMOs?</li> <li>• Table on page 8: distinction between hazards and harms; potential for unintended consequence of not renting properties to vulnerable groups</li> </ul>			
<b>Scrutiny Comment</b>		<p>The Overview &amp; Scrutiny Committee fully supported the recommendations in the report.</p> <p>The Committee supported an amendment to recommendation 2.1d that would be proposed at Executive:</p> <p><i>“Delegated authority be given to the Head of Housing Services in consultation with the Housing Portfolio Holder to make decisions about imposing civil penalties in individual cases”.</i></p>			
<b>Executive Response</b>		<p>The Executive approved the recommendations in the report with the amendment to recommendation 2.1d that delegated authority to the Head of Housing Services, in consultation with the Housing Portfolio Holder to make decisions about imposing civil penalties in individual cases.</p>			